



VOLUNTEER TIME SHEET

Horses with Heart Riding Season

December 1, 2013-November 30, 2014



EVERY TIME that you arrive to volunteer, please enter the date and time in/out (to the nearest 1/4 hour).
 Use the NOTES column to enter non-regularly scheduled hours (i.e. off-site work and/or special events).
 Make copies as necessary. This form is to be kept in the Volunteer Book or turned in at the end of every month.

Volunteer: _____ Emergency Contact: _____

Phone: _____ Emergency Phone: _____

DATE	TIME IN	TIME OUT	NOTES	Do not use	Do not use
				OFFICE USE	HRS.

**I will be responsible for my safety, thus adding to the safety of the group.
 Remember, you are helping to make a difference for ALL of our riders.**